

JEFFERSON COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

COMMITTEE MEMBERS: SHANA BEAL, ALEX BROOKS, SHANE HART, ROBERT DEWOLFE, BRUCE DEGNER (Chair), REP. JOAN FITZGERALD, TRACY HAMEAU (Coordinator of Information), KEITH HROBSKY, CAPTAIN MATT KANTERS, TYLER KUBICEK, SAMANTHA LAMURO (Co-Chair), SHERIFF TRAVIS MAZE, ELIZABETH MCGREARY, TRACY NEUHAUSER, MICHAEL STEPHENS, ANGELA SWINEHART, NICK THOMPSON, , FIRE CHIEF RON WEGNER, MATT ZANGL

May 21, 2025 at 1:00 p.m.

Emergency Management Office
Emergency Operations Center (EOC)
107 E. Washington St
Jefferson WI 53549

[Join the meeting now](#)

Meeting ID: 254 298 219 013

Passcode: Hv3AT7Jb

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment: (Members of the public who wish to address the committee on specific agenda items must register their request at this time) – Limited to two minutes.
6. Discussion and Approval of February 19, 2025 meeting minutes
7. Communications
8. Spill Report Updates
9. Fire Department updates from Chief Ron Wegner (*President - Division 118*)
10. Status of 2025 Off-Site plans
11. Presentation: EPCRA and LEPC Roles and Responsibilities
12. Review of By-laws
13. Designation of Compliance Inspector
14. Review of the Annual Membership List
15. Newsletter
16. Facility Compliance Letter
17. Letterhead
18. Media Representative Letter
19. Membership updated information
20. Update on Hazmat Team
21. Set Time/Date of next meeting – August 20, 2025, at 1:00 pm

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Meeting Date: February 19, 2025

Members Present: Bruce Degner (Chairperson), Shane Hart, Kevin Hrobsky, Sheriff Travis Maze (z), Captain Matt Kanthers, Tracy Neuhauser, Tracy Hameau, Sam Lamuro (Co-Chairperson), Warden Alex Brooks, Brian Udovich (z), Matt Zangl (z)

Other Attendees: Anita Martin, Robin Touton, Todd Touton, Attorney Danielle Thompson, Patricia Cicero

1. **Call to Order:** Bruce Degner calls the meeting to order at 1:17 pm. (the video conferencing system experienced issues resulting in a delay).
2. Quorum is met, and roll call is taken.
3. In compliance with open meetings law.
4. **Review of the Agenda** – Chair Degner. The motion to approve the agenda was made by Sam Lamuro and seconded by Elizabeth McGreary. Motion passes.
5. **Public Comment:** Anita Martin comments on the time allotted for public comment. Inquiring why Public comment is 2 minutes, as County Board allows 3 minutes.
6. **Discussion and Approval of the November 20, 2024 meeting minutes.** Sam Lamuro made the motion to approve the agenda, which was seconded by Elizabeth McGreary. The motion passed.
7. **Communications.** – None
8. **Spill Report Updates**—Tracy Neuhauser provides updates on spills.
 - a. Additional information on how spill reports relate to LEPC are given by Tracy Hameau and Bruce Degner.
 - b. Patricia Cicero, identified with Serts ID 20250018SC28-1, provides more insight into the manure spill that occurred on 1/8/2025.
9. **Fire Department updates from Chief Ron Wegner:** Chief Ron Wegner could not attend the meeting but did email an update that the Jefferson Fire Department responded to a diesel spill call at Americold.
10. **Status of 2025 Off-Site Plans:** Tracy Neuhauser discusses the status of the 2025 off-site plans. One plan has been completed, and the other facilities are in various planning stages.
11. **Discussion of potential exercises:** Tracy Hameau discusses that Emergency Management is working on a Tabletop Exercise to test the Emergency Operations Center (EOC) roles and responsibilities with Department Heads.
12. **Update on Hazmat Team:** Tracy Hameau provides information that since Jefferson County's Hazmat team disbanded, she is working with a neighboring county to come to an agreement to utilize their Hazmat team. Discussions continue for the opportunity to develop a Jefferson County firefighter/personnel group that could provide initial response at an operational level. Also, the potential to cross-train and decontamination.

13. Update on ESF Restructuring: Tracy Hameau explains that Jefferson County Emergency Management is working to restructure the current Emergency Support Functions (ESF's). We currently have eighteen, and we are looking to create possibly twenty-two. The additional ESFs will address new hazards that we currently face, such as cybersecurity.

14. Set Time/Date of next meeting – May 21, 2025 at 1:00 pm.

Motion to adjourn: 1:42 p.m. *Motion to adjourn by Sam Lamuro and seconded by Elizabeth McGreary. Motion Passes.*

(z) – appeared via zoom

DRAFT



The Emergency Planning and Community Right-to-Know Act (EPCRA) and the Local Emergency Planning Committee (LEPC)



What is
EPCRA?

Emergency Planning and Community Right-to-Know Act (**ECPRA**)

Established by the Superfund Amendments and
Reauthorization Act, SARA Title III in 1986



Created as a direct result of chemical spill in Bhopal,
India – Union Carbide (Dec. 3, 1984)

Methyl Isocyanate
(MIC) released

3,000 people
died/1000's injured

Litigation regarding
remediation
continues today

EPCRA

- ▶ Designed to help communities prepare for and respond to emergencies involving hazardous materials
- ▶ Requires facilities (business/industry) with hazardous chemicals to:
 - ▶ Report hazardous materials to SERC & LEPC
 - ▶ Create plans
 - ▶ To notify SERC, LEPC, and the DNR of spills
- ▶ Requires States to appoint Local Emergency Planning Committees (LEPC) to act as a conduit/repository of facility plans and data to assist 1st responders in their preparedness and response, and to bring awareness to the community

An aerial photograph of an industrial facility, likely a refinery or chemical plant. The image shows several large, cylindrical storage tanks with white domes, interconnected by a complex network of pipes and walkways. In the foreground, there are smaller buildings, including one with a blue roof and another with a grey roof. The facility is situated near a body of water, with a rocky shoreline visible at the bottom. The overall scene is industrial and detailed.

EPCRA

Two types of facilities

- Planning Facilities
- Reporting Facilities

EPCRA

First type of Facility: Planning Facility

- ▶ A facility with an Extremely Hazardous Substance (EHS) on-site greater than the Threshold Planning Quantity (TPQ)
- ▶ This facility must notify the State Emergency Response Commission (SERC) and the Local Emergency Planning Committee (LEPC)
- ▶ Notification must take place within 60 days of EHS on site
- ▶ *Jefferson County has 45 planning facilities*

An Emergency Plan Must Be Developed!



EPCRA

Which EHS chemicals in Jefferson County have the largest amounts (*in pounds*) currently?

- Anhydrous Ammonia
- Sulfuric Acid

EPCRA

List of most common EHS's at fixed facilities in *Wisconsin* Counties:

- *Sulfuric Acid – various % (2,386,469 lbs.)*
 - *Anhydrous Ammonia (349,278 lbs.)*
 - *Nitric Acid (21,566 lbs.)*
 - *Chlorine (4,460 lbs.)*
 - *Hydrogen Fluoride (600 lbs.)*
- ▶ *Approximately 16 different Extremely Hazardous Substances (EHS) in fixed facilities.*
- ▶ *Quantities range from 12 to 6,800,000 pounds per facility site*

Wisconsin Department of Military Affairs
Division of Emergency Management
Hazardous Materials Safety Unit
List of Planning Facilities by Municipality

BROWN COUNTY

Municipality

Fac ID#	Facility name and address	Owner Name	Facility Type*	Most Recent EPN Submission	Date ORP Certified by LEPC	Grant Year
<u>ALLOUEZ, VILLAGE OF - Brown</u>						
29018	ALLOUEZ WATER CONNECTING STATION AZ-2 141 VANDE HEI ROAD GREEN BAY, Wisconsin 54301	VILLAGE OF ALLOUEZ	P R	1992	09-27-2021	2021
200103	Bellin Allouez Plaza 1920 LIBAL STREET GREEN BAY, Wisconsin 543012471	BELLIN HEALTH SYSTEMS	P R	2013	09-27-2021	2021

Chemical Name		Cas No	Quantity
SULFURIC ACID		7664939	1354
Facility ID	Facility Name	Facility Address	
22034	NORTHLAND COLD STORAGE, INC.	2490 S. BROADWAY GREEN BAY, Wisconsin 54304	
Chemical Name		Cas No	Quantity
ANHYDROUS AMMONIA		7664417	19950
BATTERY ACID		7664939	3667
Facility ID	Facility Name	Facility Address	
22436	PIONEER METAL FINISHING	486 GLOBE AVENUE GREEN BAY, Wisconsin 54324	
Chemical Name		Cas No	Quantity
AMMONIA		7664417	1893
HYDROGEN FLUORIDE		7664393	600
NITRIC ACID		7697372	50710
SULFURIC ACID		7664939	101950
Facility ID	Facility Name	Facility Address	
37728	R.R. DONNELLY	2660 SOUTH BROADWAY GREEN BAY, Wisconsin 54304	

A photograph of a dairy farm. In the foreground, there is a dense field of green corn. In the background, there are several large green metal silos and a green barn with a white roof. The sky is blue with a few white clouds.

EPCRA

What Planning Facility has the biggest potential threat of an EHS chemical in *Jefferson County*?

- *Jones Dairy Farm (Fort Atkinson)- due to location*



EPCRA

Second Type of Facility: Reporting Facility

- ▶ Any facility with a hazardous chemical present at or above 10,000 pounds or an EHS at or above 500 pounds or TPQ – whichever is less – at any one time.
- ▶ Must report chemical and quantity to SERC (WEM) by March every year
 - ▶ *Jefferson* County has **45** reporting facilities
 - ▶ Over **121** different Hazardous Substances in fixed facilities.
 - ▶ Quantities range from **1 to ???? pounds**

Division of Emergency Management
Hazardous Materials Safety Unit
List of Reporting Facilities by Municipality

BROWN COUNTY

Municipality

Fac ID#	Facility name and address	Owner Name	Inventory Reporting Year
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ALLOUEZ, VILLAGE OF - Brown

29018	ALLOUEZ WATER CONNECTING STATION AZ-2 141 VANDE HEI ROAD GREEN BAY, Wisconsin 54301	VILLAGE OF ALLOUEZ	2022
200103	Bellin Allouez Plaza 1920 LIBAL STREET GREEN BAY, Wisconsin 543012471	BELLIN HEALTH SYSTEMS	2022
93667	GREEN BAY CORRECTIONAL INSTITUTION 2833 RIVERSIDE DRIVE, HIGHWAYS 57 & 172 GREEN BAY, Wisconsin 54301	STATE OF WISCONSIN DEPARTMENT OF CORRECTIONS	2022

GASOLINE	N/A	11000
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Facility ID	Facility Name	Facility Address
195915	RED'S EXCAVATING INC	2245 PAMPERIN ROAD GREEN BAY, Wisconsin 54313

Chemical Name	Cas No	Quantity
FUEL OIL NO. 1	8008206	31300
GRAVEL	N/A	200000
SAND	N/A	200000

Facility ID	Facility Name	Facility Address
196855	Nouryon Pulp and Performance Chemicals LLC	1501 BROOKFIELD AVENUE HOWARD, Wisconsin 54313

Chemical Name	Cas No	Quantity
AMMONIUM HYDROXIDE	1336216	60000
Sodium Silicate - Liquid	1344098	750000
SULFURIC ACID	7664939	123400
Sodium Aluminate Solution	N/A	133170
Ethylene glycol	107211	22455
SODIUM HYDROXIDE (50% SOLUTION)	1310732	105500

EPCRA

EPCRA – **SARA Title III requires:**

If there is a release at the facility of an Extremely Hazardous Substance (EHS) or a Hazardous Substance in excess of the reportable quantity for that substance, and

the release could result in exposure of persons outside the boundary of the facility site,

then the facility must notify the LEPC as well as the WI DNR





EPCRA

There are four major provisions:

Emergency Planning—Section 301-303;

Emergency Release Notification—Section 304;

Hazardous Chemical Storage Reporting Requirements—Section 311-312; and

Toxic Chemical Release Inventory—Section 313.

Section 302: What Do Facilities Report?

EPA's "Extremely Hazardous Substance" List (Section 302 (40 CFR Part 355))

- ▶ Must report a list of chemicals that meet or exceed the "Threshold Planning Quantity" (TPQ) within 60 days after the first shipment or production of the substance on-site.
 - ▶ Report to the LEPC, local fire department, and SERC
- ▶ The facility must also notify the LEPC of a facility representative who will participate in the emergency planning process (*the contact person on the Tier II report*)

Section 311 & 312:

What Do Facilities Report?

Hazardous Chemical Storage Reporting Requirements

- ▶ Tier II Reports: Required facilities must submit an annual inventory report by March 1st of each year.
 - ▶ **This inventory report (Tier II) must be submitted to the SERC (WEM), LEPC, and the local fire department**
- ▶ Safety Data Sheets (SDS)
 - ▶ Under OSHA regulations, employers must maintain an SDS for all hazardous chemicals stored or used in the workplace.
 - ▶ **SDS must be made available to LEPC, SERC, or the local fire department upon request**



Section 304: Emergency Notification

EPCRA Section 304 (40 CFR Part 355)

- ▶ Must provide **initial emergency notification** to the **LEPC** and **SERC (WEM)** at 1-800-943-0003 (press 2))
- ▶ Must provide **written notice** to the **LEPC** and **SERC (WEM)** if there is a release into the environment of a hazardous substance that is equal to or exceeds the minimum reportable quantity set in the regulations
- ▶ CERCLA spills must also be reported to the **National Response Center** at 1-800-424-8802
- ▶ If the spill enters the soil, groundwater, or waterway, **WI DNR** must also be notified at 1-800-943-0003 (press 1)

CERCLA stands for the Comprehensive Environmental Response, Compensation, and Liability Act, known also as Superfund. It was passed in 1980 in response to some alarming and decidedly unacceptable hazardous waste practices and management going on in the 1970s.

Section 313:

Toxic Release Inventory (TRI)

Toxic Release Inventory Report (TRI)

- The EPA has established a list of about 700 toxic chemicals or chemical categories
- Selected because of their chronic or long-term adverse effects on human health
- Estimates of the releases of these chemicals into the environment must be reported annually to the SERC (WEM) and the EPA.
- Submit TRI to WI DNR (original TRI report is sent to EPA and a copy to WI DNR)





What is an LEPC

Local Emergency Planning Committee

The Local Emergency Planning Committee (LEPC) is a critical community service which brings together diverse people with diverse levels of expertise in order to plan for and respond to chemical emergencies, and to promote the community's right to know about chemicals present in or near their homes and places of business.



Why an LEPC?

Why an LEPC?

Having an active LEPC in your community can be beneficial for several reasons.

It can:

- ▶ Provide an opportunity for business owners, nonprofits, and other community stakeholders to understand more about emergency preparedness.
- ▶ Provide the opportunity for emergency responders and jurisdictions to build a relationship before a disaster occurs.
- ▶ Support the efforts of first responder planning and training with coordination, hosting, and organization.
- ▶ Increase a community's overall ability to "bounce back" after disasters due to their higher knowledge of resources, trust in emergency responders, and access to information.



**Why is an LEPC
important?**

Why is an LEPC Important?

From WFAA TV website:

Top emergency official says he never warned West of a potential threat

WEST, Texas -- The top emergency management official in McLennan County made a series of sobering admissions Thursday.

Among other things, McLennan County Emergency Management Coordinator Frank Patterson said he was not aware of the explosive levels of chemicals being stored at the West Fertilizer Company. He also said he never met with West city officials about a potential disaster at the fertilizer facility.

Why is an LEPC Important?

From Reuters.com

Poor planning left Texas firefighters unprepared

The fertilizer-plant explosion that killed 14 and injured about 200 others in Texas last month highlights the failings of a U.S. federal law intended to save lives during chemical accidents, a Reuters investigation has found.

*Known as the **Emergency Planning and Community Right to Know Act**, the law requires companies to tell emergency responders about the hazardous chemicals stored on their properties. But even when companies do so, the law stops there: After the paperwork is filed, it is up to the companies and local firefighters, paramedics and police to plan and train for potential disasters.*

West Fertilizer Co of West, Texas, had a spotty reporting record. Still, it had alerted a local emergency-planning committee in February 2012 that it stored potentially deadly chemicals at the plant. Firefighters and other emergency responders never acted upon that information to train for the kind of devastating explosion that happened 14 months later, according to interviews with surviving first responders, a failing that likely cost lives.

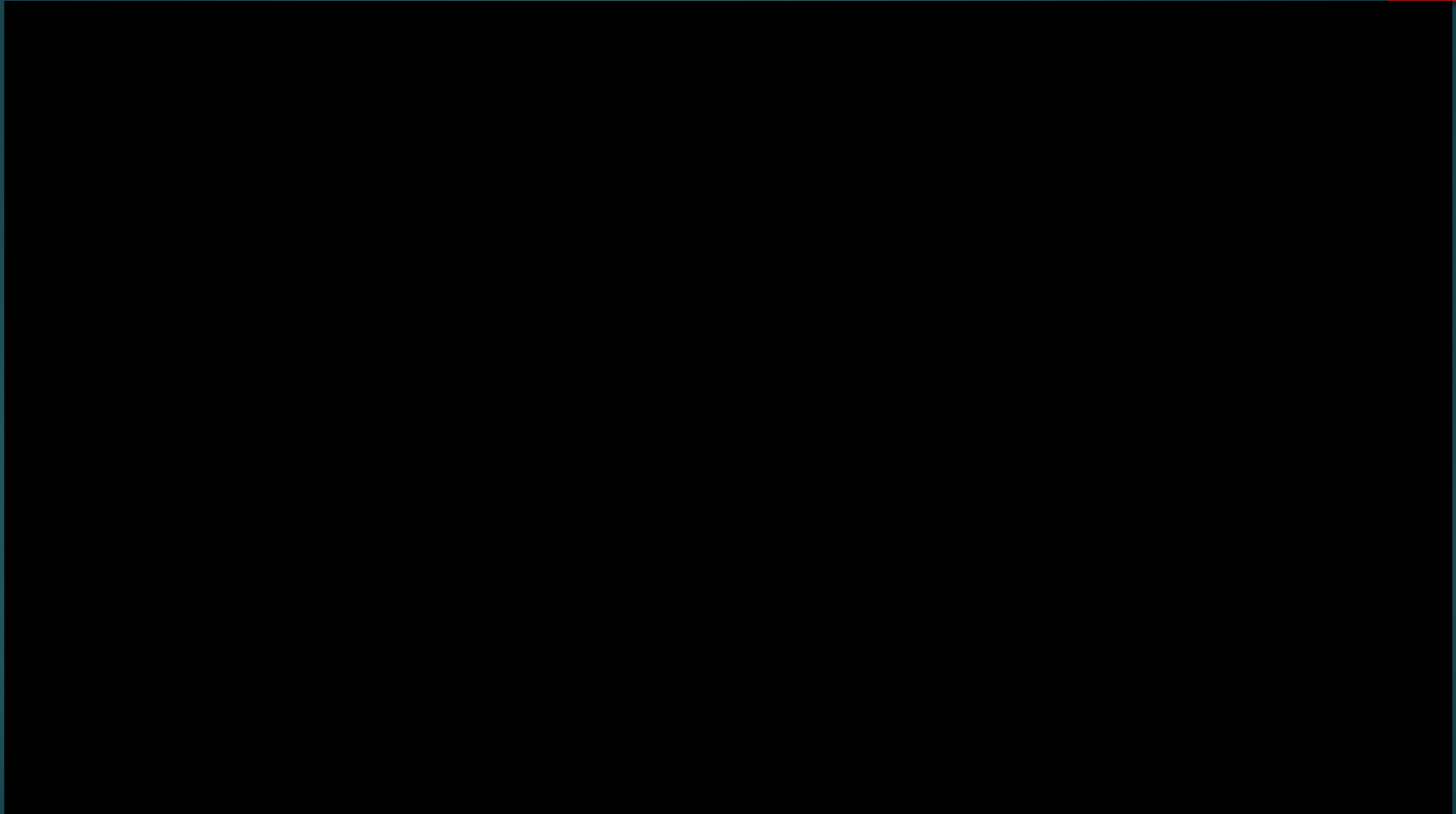
WEST FERTILIZER COMPANY

WEST, TX *(from CSB.gov)*

KEY ISSUES:

- ▶ Regulatory Oversight
- ▶ Hazard Awareness
- ▶ Emergency Planning and Response
- ▶ Fertilizer Grade Ammonia Nitrate Storage Practices
- ▶ Land Use Planning and Zoning

Dangerously Close: Explosion in West, Texas





Who is the LEPC?

Who makes up the LEPC?

By statute are comprised of the following groups of individuals

- ▶ **Group 1**

- ▶ Elected and local officials

- ▶ **Group 2:**

- ▶ Law enforcement
 - ▶ Emergency Medical Personnel
 - ▶ Health Officials
 - ▶ Emergency Management Personnel
 - ▶ Firefighting
 - ▶ First Aid
 - ▶ Transportation
 - ▶ Local Environment groups

Who is the LEPC?

- **GROUP 3:**
 - **BROADCAST/PRINT MEDIA**
- **GROUP 4:**
 - **COMMUNITY GROUPS**
- **GROUP 5:**
 - **OWNERS/OPERATORS SUBJECT TO EPCRA**



LEPC Plan of Work

Annually, the LEPC must either develop or review:

- ▶ LEPC By-Laws
- ▶ Appointment of designated emergency coordinator
- ▶ Appointment of officers
- ▶ Update of LEPC membership list
- ▶ Designation of LEPC inspector
- ▶ Establish procedures for collection of 311 (SDS) and 312 (inventory forms)

LEPC Plan of Work cont'd

**Procedures to
report under 304
(spill
requirements)**

**Procedures for
receiving and
processing public
requests**

**Procedures for
LEPC notification
of release**

**Procedures for
review of
hazmat response
expenditures**

By-laws

Should include:

- ▶ Provisions for:
 - ▶ Public notification of committee activities;
 - ▶ Public meetings to discuss emergency plan;
 - ▶ Public comments and response to such comments by the committee
 - ▶ Distribution of emergency plan
 - ▶ Election of officers
- ▶ Responsibilities
- ▶ Frequency of meetings
- ▶ Terms of office
- ▶ Authority of the LEPC



LEPC Roles & Responsibilities

Develop county-wide hazardous materials/strategic plan in coordination with Emergency Management Director

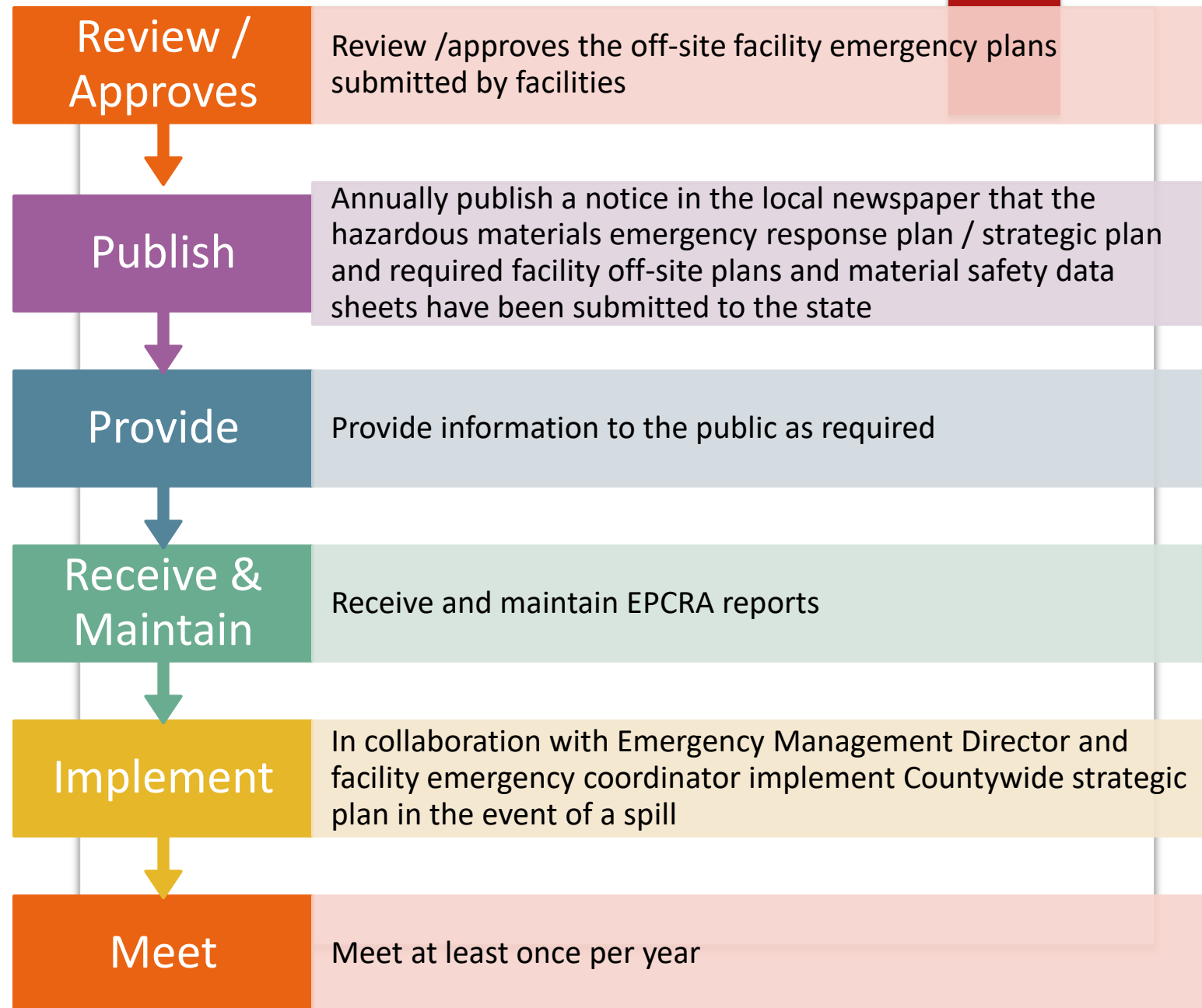
- ▶ Every community must be part of a comprehensive plan
 - ▶ Plan defines roles and responsibilities of government and private organizations in response to hazardous material incidents
 - ▶ Part of the County Emergency Operations Plan (EOP);
 - ▶ Plan contains Identification of facilities and transportation routes of extremely hazardous substances
 - ▶ Description of emergency response procedures, on and off site
 - ▶ Designation of a community coordinator and facility emergency coordinator(s) to implement the plan



LEPC Roles and Responsibilities (cont'd)

- ▶ Outline of emergency notification procedures
- ▶ Description of how to determine the probable affected area and population by releases
- ▶ Description of local emergency equipment and facilities and the persons responsible for them
- ▶ Outline of evacuation plans
- ▶ A training program for emergency responders (including schedules)
- ▶ Methods and schedules for exercising emergency response plans
- ▶ Requires facilities to either report or create a plan when hazardous materials are present

LEPC Roles and Responsibilities cont'd)



LEPC Leadership Roles



LEPC Sub-Committees

Sub-Committees of the LEPC could include:

- ▶ **Plan Review** (*Bruce, Mike, Sam*)
- ▶ **Tier II Review** (*Keith, Nick, Shane*)
- ▶ **Exercise**
- ▶ **Public Outreach**
- ▶ **Emergency Response**

Suggested Subcommittees for a Successful LEPC

Executive Subcommittee

- Develop LEPC long-term goals;
- Tend to LEPC member needs;
- Review LEPC membership terms and soliciting volunteers to fill vacancies;
- Be familiar with state, local, and federal laws which impact the hazardous material planning process; and
- Develop a work plan with timetables for the other subcommittees.

Planning Subcommittee

- Develop and assist in the revision of the county Emergency Operations Plan (EOP);
- Establish a vulnerability zone determination methodology; and
- Review the site-specific Hazardous Materials Response Plans submitted for each facility with EHS.

Suggested Subcommittees for a Successful LEPC

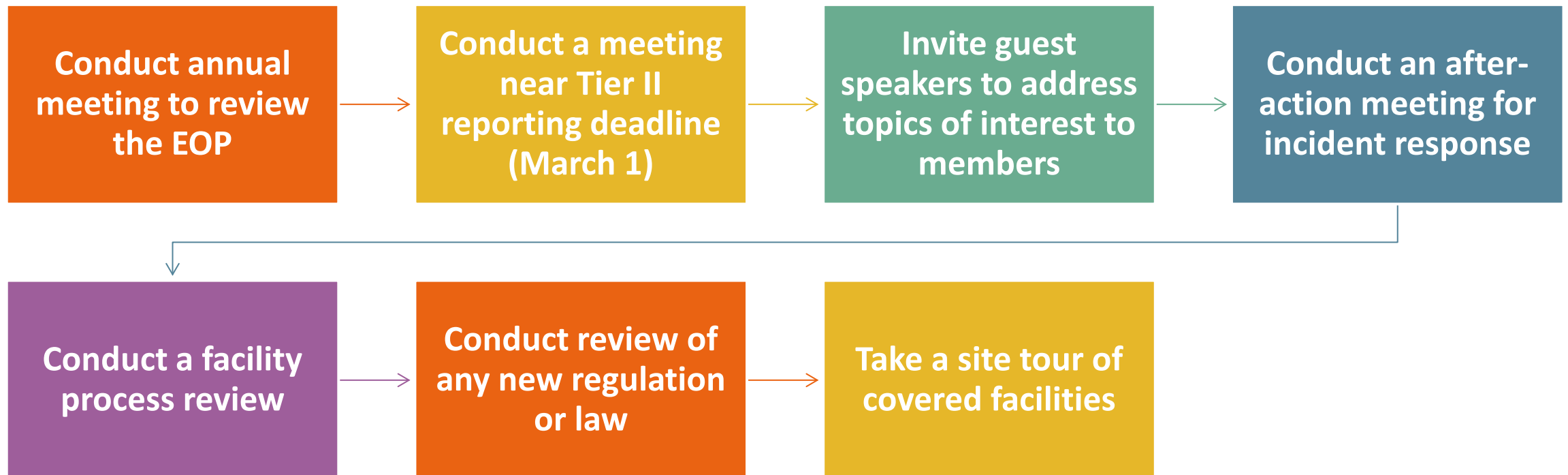
Public Information Subcommittee

- Write and publish public notices;
- Establish an information retrieval system; and
- Perform citizen/neighborhood outreach to inform them of plans and other information that is available.

Training and Exercising Subcommittee

- Conduct a training needs assessment;
- Request training grants to provide needed training;
- Coordinate training programs; and
- Establish an exercise schedule.

How to Keep Committees Active



Suggested LEPC Activities

- ▶ LEPC sponsored exercises to validate plans and procedures
 - ▶ *Exercises with regulated facilities are beneficial to first responders, emergency planners, facility personnel*
- ▶ Hazards/Vulnerability/Capability Assessments
- ▶ Hazardous materials commodity flow study
- ▶ Facility surveys/visits
- ▶ Establish and maintain a Tier II Database
- ▶ LEPC sponsored hazmat training for responders and/or public
- ▶ Public Outreach Programs through presentations, displays and lectures to ensure better public awareness in the community

EPCRA

- **EPCRA requires facilities with threshold amounts of chemicals to report those chemicals to the LEPC and state**
- **Create plans to respond to a potential chemical release**
- **Notify LEPC and state if a release occurs**

LEPC

- **Reviews EPCRA facilities' plans**
- **Responds to public requests for information**
- **Acts as repository of plans and hazardous chemical data for assisting 1st responders' response**
- **Community outreach and education**



Jefferson County

Local Emergency Planning Committee (LEPC)
107 E. Washington St. Jefferson, WI 53546

Bruce Degner, LEPC Chair
Sam LaMuro, LEPC Vice-Chair
Tracy Hameau, LEPC Emergency Coordinator of Information
Tracy Neuhauser, LEPC Secretary



May 21, 2025

David Radisewitz
Wisconsin Emergency Management (WEM)
P.O. Box 7865
2400 Wright Street
Madison, WI 53707-7865

RE: Jefferson County Compliance Inspector letter 2025

Dear Mr. Radisewitz,

This letter is being written to you on behalf of the Jefferson County Local Emergency Planning Committee (LEPC) regarding the appointment of our EPCRA Compliance Inspector. At our most recent meeting on May 21, 2025, the membership made the recommendation and voted to designate the State as the EPCRA Compliance Inspector for our LEPC.

Please list the State of Wisconsin as our jurisdiction's compliance inspector as of May 21, 2025.

Thank you,

Bruce Degner
Jefferson County LEPC Chairperson

cc: Jefferson County Emergency Management
WEM Southeast Region Director
WEM EPCRA Program Manager

Jefferson County Emergency Management

https://www.jeffersoncountywi.gov/departments/emergency_management_department/index.php



Wisconsin LEPC Newsletter

March 2025 Vol. 8

This newsletter is a joint venture between a workgroup of Wisconsin Emergency Management (WEM) and statewide county emergency management representatives. This workgroup was formed to provide guidance and training to Local Emergency Planning Committees (LEPC), as they work to reenergize and improve participation in emergency planning in their communities.

Agrochemicals On the Farm

Agricultural chemicals are commonly found on farms and in rural communities. These can include pesticides, herbicides, fertilizers, diesel fuel, or disinfectant products. Follow these guidelines to stay safe:

- Always read packaging labels
- Obtain Safety Data Sheets (SDS) for all chemicals you use
- Wear Personal Protective Equipment (PPE) when mixing, handling and applying chemicals
- Mix and prepare products in a well-ventilated area
- Do NOT pour chemicals down any drain, toilet, sink or storm drain
- Do NOT dispose of empty containers or extra chemicals where they may be a hazard to fish, wildlife, domestic animals or water sources



More resources on how to help rural communities prepare for hazards:

[Iowa State University – Center for Food Security & Public Health](#)

[WI DATCP – Agrichemical Cleanup, Storage, and Spills](#)

Featured Chemical: Paraquat Dichloride

CAS # 1910-42-5

Uses: one of the most widely used herbicides in the United States; used to control weeds in many agricultural settings; it is a Restricted Use Pesticide (RUP), which can only be sold to and used by certified applicators

Key Factors: highly poisonous liquid

Route of Exposure: accidental ingestion

Signs/Symptoms: vomiting, difficulty breathing

[One Sip Can Kill](#) – U.S. EPA

More info from [U.S. EPA](#)

Planning Considerations: As a solid, Paraquat Dichloride has a low TPQ of 10 pounds for EPCRA 302. However, in a solution this EHS is considered non-reactive. EPA revisions in 2011 allows facilities subject to 302 that have a non-reactive solid EHS in solution, to multiply the amount of the solid chemical in solution by 0.2 to determine if the quantity equals or exceeds the lower published TPQ. This change was based on data that shows less potential for non-reactive solid chemicals in solution to remain airborne and dispersed beyond a facility's fence line in the event of an accidental release.



Grant Deadlines & Upcoming Funding

- HRER WHMRS Equipment Grant – performance period ends March 31, 2025

Training/Conference

- New Director's Series Module B: Hazmat Overview for LEPCs – please contact Steve Fenske directly to schedule at Steve.Fenske@widma.gov
- [2025 Governor's Conference on Emergency Management and Homeland Security](#), Oneida Hotel, Green Bay, WI – March 10-12, 2025
- [2025 National Association of SARA Title III Program Officials](#) (NASTTPO) Annual Conference, HYATT Regency Milwaukee, Milwaukee, WI – April 21-25, 2025
- [WAHMR Conference](#), Holiday Inn, Stevens Point, WI – March 5-6, 2025
- [Access and Functional Needs Conference](#), Great Wolf Lodge, Colorado Springs, CO – April 8-10, 2025
- [NEMA 2025 Mid-Year Forum](#), Washington, DC – March 21-25, 2025

Resources

- [WEM EPCRA info](#)
- [EPA homepage](#)
- [WebEOC](#)
- [Consolidated List of Lists](#)
- [CAMEO Suite software](#)
- [CAMEO Data Manager](#)
- [LEPC EPA Handbook](#)
- [DNR Spill report BRRTS](#)

Creating “Buy-In” for Your LEPC

Engaging and retaining active participation from LEPC members can be a challenge due to frequent turnover, limited funding, and competing job responsibilities. However, there are strategies to foster “buy-in” and keep members engaged:

- **Understand What Matters to Your Members**
 - Identify the specific priorities and concerns of each member group to ensure relevance and engagement
 - For first responders and facility representatives – facility tours can offer valuable information and insights
 - For environmental groups, volunteer organizations, and health partners: incident debriefs, lessons learned, and recover discussions are key touchpoints. Consider guest speakers and presentations during a meeting
 - For local officials: keep them informed about funding opportunities and updates that directly affect them
- **Empower Through Knowledge**
 - Educate your members about EPCRA requirements, historical incidents, and the *why* we do it
 - Share insights into local hazards, the preparedness plans in place, and how their organizations can improve readiness
 - Share information about relevant trainings, webinars, conferences, etc.
- **Make it Engaging and Enjoyable**
 - Set up fun and creative outreach events to build excitement
 - Invite members to trainings, exercises, and hands-on experiences
 - Foster strong communication and build lasting relationships with your members to create a sense of community and shared purpose

In the News

Following CA wildfires, the governor issued an executive order, which allows specialized hazmat teams to respond to remove explosive and highly toxic materials. In particular, debris removal teams are cleaning up household hazardous waste, including pesticides, propane tanks, and batteries in both conventional and electric vehicles. See more: [Hazmat Crews Tackle Toxic Waste Left Behind by LA's Fires - NPR](#)

This Newsletter is issued quarterly to bring ideas and information for helping your LEPC and energizing them in your county.

The next issue will be released in June 2025. If you have ideas that you would like to share, please reach out to [Darlène Pintarro](#). Let's work together here in Wisconsin!

Did You Know?

EPCRA Section 311 and s. 323.60, Wis. Stats., requires that an owner/operator of a facility have a Safety Data Sheet (SDS) available for each hazardous chemical on site that exceeds 10,000 lbs., and for an extremely hazardous substance that exceeds 500 lbs. or the Threshold Planning Quantity, whichever is less.

The SDS must be submitted to Wisconsin Emergency Management, the Local Emergency Planning Committee and the local fire department. Uploading the SDS to WHOPRS satisfies this requirement.

More info on EPCRA Requirements:
[Wisconsin Emergency Management](#)
[U.S. Environmental Protection Agency](#)

Jefferson County

Local Emergency Planning Committee (LEPC)

107 E. Washington St. Jefferson, WI 53546

Bruce Degner, LEPC Chair

Sam LaMuro, LEPC Vice-Chair

Tracy Hameau, LEPC Emergency Coordinator of Information

Tracy Neuhauser, LEPC Secretary



[ENTER DATE]

[ENTER FACILITY NAME]

Attention: [ENTER FACILITY CONTACT, IF KNOWN]

[ENTER MAILING ADDRESS]

[ENTER CITY, VILLAGE OR TOWN; STATE; ZIP]

OFFICIAL WRITTEN REQUEST FOR INFORMATION Local Emergency Planning Committee (LEPC) Request for Information under Wisconsin Statute § 323.60

**This is an official written notification from Jefferson County LEPC regarding
[Facility Name] [Facility ID Number] located at [Facility Address]**

Dear [FACILITY CONTACT NAME]:

The Jefferson County LEPC is requesting information on the above-mentioned facility. Specifically, we are requesting information on any hazardous chemicals or extremely hazardous substances (EHS) at your facility that are present or have been present at any one time at or above the applicable threshold reporting quantities.

Please note that a County LEPC may request in writing that a facility provides chemical inventory information under Wisconsin Statute § 323.60(5m) which states:

*(5m) **FURNISHING INFORMATION.** If the division or a committee requests, in writing, information relating to the federal act or to this section, a facility shall furnish the information in the manner requested.*

Please provide the following information for the facility identified above:

Requested Information:

1. Identify the Hazardous Chemicals present at or above the threshold reporting quantity of 10,000 lbs., and provide a list noting each by chemical name, and provide the maximum amount present at any one time and provide a facility site map denoting the chemical storage location(s).

Jefferson County Emergency Management

https://www.jeffersoncountywi.gov/departments/emergency_management_department/index.php



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|---|
| <p>2. Identify the Extremely Hazardous Substances (EHS) present at or above the threshold reporting quantity of 500 lbs., or the threshold planning quantity (TPQ) if less than 500 lbs. and provide a list of each by extremely hazardous substance by chemical name and provide the maximum amount present at any one time and provide a facility site map denoting the EHS storage location(s).</p> |
| <p>3. Provide 24-hour emergency contact name, email, and phone number for the facility site.</p> |

COMPLIANCE ACTION REQUESTED:

- 1. Within 5 business days of receipt of this letter, please provide Jefferson County LEPC with a verbal response on the status of your compliance by calling Jefferson County Emergency Management Director at 107 E. Washington, Jefferson WI 53549 or (920) 674-8674.**
- 2. Within 10 business days from the receipt of this letter, please provide Jefferson County LEPC with a written response on the status of your compliance with the paragraph listed above.**

A copy of the "EPCRA Information Guide", is available at <https://wem.wi.gov/epcra/> to provide information for complying with the requirements of EPCRA and Wisconsin Statute § 323.60, as needed.

The law provides substantial penalties for failure to comply with the requirements of state law. For assistance in complying with this written request for information, please contact Jefferson County Emergency Management at (920) 674-8674.

Thank you in advance for your cooperation on this very important matter.

Sincerely,

Tracy Hameau

Jefferson County Emergency Management Director, LEPC Coordinator of Information

Cc: Jefferson County LEPC Chair
Jefferson County Emergency Manager
WEM Compliance Specialist

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JEFFERSON COUNTY
EMERGENCY MANAGEMENT DEPARTMENT
107 E. Washington St
920-674-7450
920-674-8674
thameau@jeffersoncountywi.gov
tracyn@jeffersoncountywi.gov



TRACY HAMEAU
DIRECTOR
TRACY NEUHAUSER
DEPUTY DIRECTOR

April 30, 2025

WSLD Radio
Attention: Nora Karbash
PO Box 709
Whitewater, WI 53190

Ms. Karbash,

On behalf of the Jefferson County Local Emergency Planning Committee (LEPC), I am writing to invite you to consider serving as the media representative on our committee.

The LEPC is crucial in ensuring our community is prepared for and can effectively respond to hazardous materials emergencies. Your participation as a media representative would be invaluable in helping us communicate important safety information to the public and fostering a strong partnership between the LEPC and the media.

As a media representative, your responsibilities would include:

- Attending LEPC meetings (either via Zoom or in person).
 - LEPC meetings are held quarterly on the third Wednesday (February, May, August & November).
- Sharing information about LEPC activities and initiatives with the public through your media outlet.
- Providing feedback and insights into improving the LEPC's communication efforts.
- Assisting in the development and dissemination of public information materials.

Your experience and expertise in media would be a tremendous asset to our committee. Your commitment to informing the public and your ability to effectively communicate complex information would greatly enhance our ability to serve the residents of Jefferson County.

We understand your time is valuable, and we appreciate your consideration of this invitation. If you are interested in learning more about this opportunity or would like to discuss it further, please do not hesitate to contact me at 920-674-8674 or tracyn@jeffersoncountywi.gov.

Thank you for your time and attention to this matter. We look forward to hearing from you soon.

Sincerely,

Tracy Neuhauser
Deputy Director

Jefferson County

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Jefferson County LEPC Membership Information Update

Please complete this form to update your contact information with the LEPC Committee and email to thameau@jeffersoncountywi.gov

Facility Information

Facility Name: _____

Facility Address 1: _____

Facility Address 2: _____

City: _____

Zip: _____

LEPC Member Information

Name: _____

Title: _____

Phone: _____

Email: _____

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